

North Bay Village Condominium Association, Inc.

PURCHASE/LEASE APPLICATION FORM

Attach a non-refundable fee of \$100.00 (for first two applicants or two individuals) and \$40 for each additional applicant for administrative fee to process the application. A credit and background check will be run on each occupant who is to reside in the unit.

Please return original application, sale or lease contract, copy of driver license, proof of Social Security number, copy of any vehicle registration to be registered for parking permit and check to

North Bay Village Condominium Association, Inc. not less than 15 workdays prior to intended transfer:

You may not buy or sublet a unit directly from a member without approval through the office and Board of Directors. Only unit owners or Legal agents are eligible to submit applications for residency. Only vehicles owned by unit owners or registered residents are allowed permanent parking permits.

Fill out the application packet completely and have all family members 18 years of age and older sign the application as well.

(PLEASE PRINT)

PURCHASE - LEASE APPLICATION DATED: _____

(Circle One)

IF PURCHASE, EXPECTED DATE OF CLOSING: _____

ADDRESS OF UNIT: _____

OWNER/LEASING AGENT: _____ PHONE: _____

APPLICANT NAME: _____ Phone Number _____

SOCIAL SECURITY #: _____ DRIVER'S LICENSE #: _____

BIRTHDATE: _____ CITIZEN OF USA? YES ___ NO ___

EMPLOYER: _____ PHONE: _____ MONTHLY INCOME _____

PRESENT ADDRESS: _____

How long at present address? _____ Name of Landlord: _____ Telephone _____

PRIOR ADDRESS: _____

How long at prior address? _____ Name of Prior Landlord: _____ Telephone: _____

SPOUSE/PARTNER/ROOMMATE NAME: _____ Phone Number _____

SOCIAL SECURITY #: _____ DRIVER'S LICENSE #: _____

BIRTHDATE: _____ CITIZEN OF USA? YES ___ NO ___

EMPLOYER: _____ PHONE: _____ MONTHLY INCOME _____

MONTHLY INCOME: _____

PRESENT ADDRESS: _____

How long at present address? _____ Name of Landlord: _____ Telephone _____

PRIOR ADDRESS: _____

How long at prior address? _____ Name of Prior Landlord: _____ Telephone: _____

NUMBER OF OCCUPANTS WHO WILL RESIDE PERMANENTLY IN THE UNIT: _____

OTHER OCCUPANT NAMES

SOCIAL SECURITY #

BIRTHDATE

PETS TYPE AND NUMBER: _____

ALL VEHICLES (MAKE, MODEL, YEAR, LICENSE TAG #/STATE):

Have you or any member of your household been convicted of a crime? Yes _____ No _____

Have you ever been evicted or an eviction process brought against you? Yes _____ No _____

If yes, please explain _____

PERSONAL REFERENCES – LOCAL (3):

NAME

RELATIONSHIP

PHONE

DO YOU INTEND TO OPERATE A BUSINESS FROM THE UNIT? _____

DO YOU OWN A COMMERCIAL VEHICLE? _____ DESCRIBE: _____

DO YOU OWN A RECREATIONAL VEHICLE? _____ DESCRIBE: _____

I/WE UNDERSTAND THAT AS A PURCHASER/LESSEE, I/WE HAVE RECEIVED AND READ A COPY OF THE RULES AND REGULATIONS, COVENANTS, CONDITIONS AND RESTRICTIONS OF THE ASSOCIATION, AND HAVE RECEIVED INFORMATION ON OUR ONE ASSIGNED PARKING SPACE. I/WE AGREE TO BE BOUND BY THE ASSOCIATION DOCUMENTS. I/WE FURTHER AGREE THAT YOU MAY SECURE CREDIT REPORTS, CRIMINAL REPORTS, AND ANY OTHER INFORMATION PERTAINING TO THIS APPLICATION.

THIS ORIGINAL APPLICATION MUST BE ACCOMPANIED BY THE PROPOSED SALES CONTRACT OR SIGNED LEASE AGREEMENT, COPY OF DRIVER LICENSES, PROOF OF SOCIAL SECURITY NUMBER, APPLICATION FEE OF \$100.00 PER MARRIED COUPLE OR ADULT CO-OCCUPANT OR THE APPLICATION WILL NOT BE PROCESSED. FAILURE TO COMPLY MAY NEGATE ANY SALE OR LEASE. I/WE FURTHER UNDERSTAND THAT AS A PURCHASER/LESSOR, I/WE ARE RESPONSIBLE FOR ANY DAMAGES AND/OR INFRACTION OF THE ASSOCIATION RULES CAUSED BY THE LESSEES, THEIR GUESTS, OR VISITORS.

NOTE: COURT COSTS AND ATTORNEY FEES – IN THE EVENT A UNIT OWNER OR OCCUPANT OF THE UNIT IS IN VIOLATION OF THE RULES AND REGULATIONS ADOPTED BY THE BOARD OF DIRECTORS OF THE ASSOCIATION AND, AFTER NOTIFICATION BY THE ASSOCIATION, CONTINUES TO VIOLATE SUCH RULES & REGULATIONS, SUCH UNIT OWNER SHALL PAY FOR THE COSTS AND EXPENSES, INCLUDING REASONABLE LEGAL FEES OF LEGAL PROCEEDINGS BROUGHT TO ENFORCE THE VIOLATED RULES & REGULATIONS, PROVIDED THAT THE PARTY SEEKING TO ENFORCE THE RULES & REGULATIONS HAS BEEN SUCCESSFUL IN THE LITIGATION.

As long as your application is on file with us, it is your responsibility to contact us whenever your address, telephone number, or family size changes. All adults over the age of 18 residing in the unit must sign below.

Signature of Applicant

Signature of Lesser/Seller

Signature of Spouse/Partner or additional adults over the age of 18 _____

Please return original application, sale or lease contract, copy of driver license and check to the following address not less than 15 workdays prior to intended transfer:

North Bay Village Condominium Association, Inc.
6313 Newtown Circle
Tampa, FL 33615
(813) 855-6865

FOR OFFICE AND SCREENING COMMITTEE USE ONLY

APPLICATION VERIFICATION PERSON CONTACTED REMARKS

* Present Landlord	_____	_____
* Previous Landlord	_____	_____
* Applicant's Employment	_____	_____
* Co-Applicant's Employment	_____	_____

REFERENCES:

DRIVER'S LICENSE/ID: _____

CAR REGISTRATION _____

PARKING SPACE: # _____

PARKING DECAL: # _____

POOL KEY WAS TRANSFERRED: YES___ NO___ GATE REMOTE: YES___ NO___

CREDIT BUREAU: _____

APPROVAL FOR SCREENING BY _____ DATE: _____

SCREENING AND APPROVAL COMPLETED BY: _____

DATE: _____

REMARKS:

